

Incidences: cheating, disorderly conduct, disruption, dress code violation, electronic telecommunication device (air pods, cell phones, smart watches), horseplay, insubordinate/disrespect, no show discipline, profanity (including racial/ethnic slurs), safety violation, tardiness, unauthorized area, unauthorized website/online games

| Discipline Step in CASTLE | Consequence / Action |
|----------------------------------|---|
| Step 1 | Verbal Warning (seat change) |
| Step 2 | Verbal Warning (conference with student) |
| Step 3 | Telephone Parent/Guardian |
| Step 4 | Lunch Detention |
| Step 5 | Lunch Detention – Telephone Parent/Guardian |
| Step 6 | After School Detention – Telephone Parent/Guardian |
| Step 7 | After School Detention – Telephone Parent/Guardian |
| Step 8 | ISS – Email Ms. Chrapla and inform her the student is on step 8. |
| Step 9 | ISS– Telephone Parent/Guardian |
| Step 10 | ISS - Telephone Parent/Guardian AND EMAIL admin that the student is on step 10 |
| Step 11 or More | Write a referral and indicate the step he/she is on |